CENTRAL BILAL BOARD
(INSTITUTION OF AFRICA FEDERATION)
MWISHO ST, P.O.BOX 6710, DAR ES SALAAM
Email: cbb@africafederation.org

Attach a color and recent passport size photo of yourself

'BLESS'
(BILAL LOAN EDUCATION SPONSORSHIP SCHEME)

SECTION 1

A. PERSONAL INFORMATION

Full name:_____

Date of Birth: _____ Place of Birth: _____

Nationality: _____ Marital status: _____

Mobile: _____Town/City of current Residence_____

E-mail: _____ NIDA_____

Cell phone Number: _____

Family's town/City of Residence_____ Region of Origin_____

Father/first name: _____Middle name: _____

Last name: _____ Phone _____

Mother first name: _____Middle name: _____

Last name:_____ Phone_____

(If deceased, please attach death certificate)

B. EDUCATIONAL BACKGROUND

Give details of your educational background and Attach Copies of all Results/Diplomas obtained:

Name of Secondary School attended: ……

Address of school: ……..

Your school Index number:……

Year Joined …….. Year Completed ……

ADVANCE Level attended: Name: ……..

Address: …….. Year Joined ……

Year Completed …….. Secondary School Index number: ……..

Any other (attach documents)

SECTION 2

Details of Applied Education

ITEMS	DETAILS
Institution Name	
Course	
Joining Year	
Completion Year	
Fee per Term	
Annual Fee	

LIST OF ATTACHMENTS

Please attach the following documents with this form:

1. Loan application letter (addressed to BLESS).
2. Reference letters from the heads of recognized Shia faith based educational institutions to BMM …….
3. Birth certificate.
4. Certificate of Secondary and Post-Secondary Education (CSEE, ACSEE, and Diploma certificate & transcript).
5. Officially stamped Admission Letter (with the Applicant's name) from the University/College.
6. Officially stamped letter from the 'Bodi ya mikopo ya wanafunzi wa elimu ya Juu' (HESFB) / HELB 'Higher Education Loans Board' indicating the loan status of the Applicant.
7. Copies of the relevant pages of their valid passport, voting identity card or National identity
8. This application form and all the attachments should be submitted at BMMT HQ office in Dar es Salaam in both hardcopies and softcopies (scanned documents in PDF).

TUITION FEE APPLICATION

Tuition fee per academic year …….

Amount to be contributed by Applicant/Parent/Guardian .....(parent or guardian will be required to pay part of the fee. Failure to do so, application won't be considered).

Assistance Required …….

Terms and Conditions

This is the Loan agreement between the Bilal Muslim Mission of …….. which will be referred to as the lender and the student with the Secondary school index no: _____ which shall be referred to as the Loanee.

Terms and Conditions:

1. Only tuition fee for Bachelor (BA) Degree programs shall be considered for loan. Expenses related to accommodation, meals and others will be borne by the Applicant.
2. Practicing Shia recommended and certified by recognized Shia faith based educational Institution to The Bilal Muslim Mission of Tanzania
3. Genuine financial need
4. BLESS requires the recipient of its loan to write to BLESS an account of all other grants, stipends or other income not declared on their original application form, which they may receive before or during the period in which they are advanced the loan. BLESS reserves the right to withhold or withdraw any loan approved in view of the cumulative total received from other sources.
5. On approval of the loan, the cheques will be remitted by BLESS through BMM ..... payable to the institution / college/university. Cash or personal named cheque will not be issued.
6. The student is required to send to BMMT secretariat an account for their scholastic result at the end of each semester. Student attending universities that do not publish official transcripts are requested to obtain a written academic progress from dean. Tutor, faculty Advisor or the head of the Department. BLESS reserves the right to withdraw the loan amount approved if BMMT considers the academic results of a recipient to be unsatisfactory. Students are advised to communicate to the BMMT any additional concerns at the time or submitting the academic results.
7. In the event that a loan recipient fails to report as required under 2 & 3, BMMT reserves the right to request the required information directly from University authorities.
8. BLESS reserves the right to withhold or withdraw any amount loaned if BMMT receives formal notification from the Institution involved that the conduct of the recipient of the loan does not confirm to acceptable norms.
9. BLESS reserves the right to review the loan annually, if there are changes in circumstances.
10. The loan will immediately cease: a. If the Applicant discontinues his/her studies. b. If the Applicant shows any sign of dishonesty and deviation from the Muslim Shia Ithna-Ashari faith.
11. Upon completion of their courses,. loan recipients are required to write to BMMT changes in their physical address or that of employer.
12. The Applicant shall be required to start paying back the loan immediately after the completion of his/her studies within 1 year.

13. This agreement shall not reduce any conditions stipulated in the student's sponsorship form.
14. Subject to Donor funding available each year BMMT will assist students to meet their education commitment by way of funding the payment of the school fee. The total amount of the loan shall be paid within 5 years after students finish their studies and shall not exceed 7 years, so as to enable other students to benefit from the said funding.
15. The Loanee must adhere to instructions provided by the lender which include joining and participating in different activities i.e. seminars, workshops, reading programs etc. The applicant should attend religious session conducted on every Sunday of the week (per Dar es Salaam Schedule) and in other regions per their schedules. The classes will be taking place at BMMT centers present in every Region Country wise.
16. There will be regular assessments and evaluations done to every applicant to check their performance in academics and tabligh activities in general.
17. The lender may stop further funding for any reason, including lack of funds to dishonesty on the part of the loanee.

I _____, with Secondary School Index

Number_____, have read and understood the terms and conditions stipulated in this agreement and I promise to adhere to them.

Date: _____

Signature: _____

SECTION 3

DECLARATION BY RECOMENDING SHI'A ITHNA- ASHARI ORGANIZATION.

I 'am attest that the applicant is a practicing Shia and has been able to seek the correct career guidance through me and/ or my colleagues with all available means and that all information pertaining to other issues on this application form is correct.

Attach a color and recent passport size here.

Name:_____

Institution:_____

Position:_____

Signature:_____

Phone:_____

Date: _____

Official Stamp:

Wadhamini/Guarantors

We, as we mentioned below, we give our guarantee to _____ that he/she will pay the debt of the tuition fees as stipulated in this form. We understand that we will be required to pay back all of the loan if the person will not be able to pay as agreed.

1. **First Guarantor**

Insert Recently Colored Passport Picture

Name: ……..

National ID: …… Date: ……..

Phone: ……..

Signature: ……..

2. **Second Guarantor**

Insert Recently Colored Passport Picture

Name: ……..

National ID: …… Date: ……..

Phone: ……..

Signature: ……..

To be completed by the Regional Bilal Board

PART A: TO BE FILLED BY HEAD OF TABLIGH

I have assessed the applicant and I am satisfied/not satisfied with his/her competence

Comment: _____

Name of Officer: _____

Position: _____

Date: _____

Signature: _____

PART B: TO BE FILLED BY COO

Comment: _____

Name of Officer: _____

Position: _____

Date: _____

Official Stamp

Signature: _____

PART C: TO BE FILLED BY CHAIRMAN OF BMM ……

Application Approved/ Reject: _____

Amount Approved: _____

Date: _____

Official Stamp

Signature: _____

For Official Use Only

Name of the Approval Officer: _____

Amount: _____

Date: _____

Signature: _____ ***Official Stamp:***